



MEASURE 2.2 – DEVELOPING CHILDREN & YOUNG PEOPLE (NI)

EU Programme for Peace and Reconciliation in Northern Ireland and the Border Region of Ireland 2000 - 2006

PART B: GRANT APPLICATION FORM

Name of organisation

Title of Project:

Project Reference Number:

That is, the reference number provided by the EUGRANTS website on completion of the part A registration form online	
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Please return this form to either:

YESIP Southern Education & Library Board 3 Charlemont Place The Mall Armagh BT61 9AX	YESIP YouthNet The Warehouse 7 James Street South Belfast BT2 8DN	By 4.00pm MONDAY 3rd OCTOBER 2005
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PEACE II is a unique programme, in that to be eligible for funding all applicants must show how their particular project contributes to Peace and Reconciliation. This is done through very specific distinctiveness and reconciliation criteria that are intended to ensure that only those projects which specifically address the legacy of the conflict and/or take the opportunities arising from peace and pave the way to reconciliation will be supported under the programme.

There are two parts to the application form (A and B). The part A can also be completed via the website at www.eugrants.org. Part B is a paper based form, in that it requires a signature, but a Microsoft Word version of the Measure 2.2 part B form is available via email from peace2applications@selb.org.

Both parts must be completed, in full, and received by the above date before the application will be considered complete. Faxed or emailed copies of the Part B will NOT be accepted.

PLEASE NOTE: The information recorded in this form may be subject to disclosure under The Freedom of Information Act 2000.

If completing this form electronically the word boxes will drop down automatically. If completing the form in hard copy please include additional sheets where required.

SECTION 1- PROJECT DETAILS

1. Tell us what your project is about - what is it you want to do?

Tell us who the project is targeted at, its key features, likely duration, methods & activities.

2. Explain the need for the project and how the need was established?

Tell us what the needs of your specific target group are. Tell us about the impact of this and the barriers they face. Let us know about any relevant research and/or consultation that you have carried out and how you know that your proposed project is an appropriate response to the need.



3. What are the specific aim and objectives of your Project?

Tell us the specific aim of the project and list your objectives – objectives should be specific statements of what you want to achieve over a set period of time, this should include numbers of beneficiaries, outcomes relating to your proposed peace & reconciliation activities, anticipated learning and development outcomes.

4. How does your project fit with Measure 2.2?

It is mandatory that projects applying to Measure 2.2 include one or more of the following criteria, tick all of those that apply: ✓

i	Involve innovative approaches to tackling the needs of those groups of young people at greatest risk of social exclusion and marginalisation both in the schools and/or youth sector	<input type="checkbox"/>
ii	Seek to build the skills base of those groups of young people at greatest risk of social exclusion and marginalisation both in the schools and youth sector	<input type="checkbox"/>
iii	Demonstrate how they plan to (re)integrate socially excluded and marginalised young people into education, training and employment	<input type="checkbox"/>

Further information on Measure 2.2 is included on the 'measure sheet' in your application pack

Explain how your project will address one or more of the criteria you have selected above.

5. What are the outputs of your Project? In other words what are you hoping to count?

The selected outputs should be specific, measurable, achievable, realistic statements of what you want to achieve over a set period of time, this should include outputs relating to your proposed peace & reconciliation activities and the anticipated ESF learning and development outputs.

Peace and Reconciliation outputs:

ESF learning and development outputs (education and training):



SECTION 2 - PEACE AND RECONCILIATION – this section must be fully completed

DISTINCTIVENESS

All projects must contribute to at least one of the Programme objectives, namely:

Addressing the legacy of the conflict

By this we mean projects that help to create a normal and peaceful society by addressing specific problems caused by the troubles.

and/or

Taking opportunities arising from peace

By this we mean projects which focus on opportunities which are now possible as a result of peace.

All projects must target at least one of the areas, groups and sectors listed below. Please tick all that apply to your project.

AREAS Does your project target any of the following Areas? (Please Tick)

Disadvantaged areas experiencing or have experienced relatively high levels of violence	
Disadvantaged areas whose image has been affected by local violence or community tension	
Sectarian Interfaces	
Areas suffering from physical dereliction	
Areas isolated by border closures	
Areas with high concentrations of displaced persons	
Areas where social and economic development has been affected by the conflict	
Other area(s) that address the programme objectives (please give details)	

GROUPS Does your project target any of the following Groups and Communities? (Please Tick)

Victims of the conflict, i.e. the surviving injured and/or disabled (either physically or psychologically), of violent, conflict-related incidents and those who care for or are related to them, along with close relatives who mourn for their dead	
Ex-prisoners and their families, i.e. qualifying prisoners who were or would have been released under the terms of the Good Friday Agreement	
Displaced persons	
Former members of the security and ancillary services	
Young people, women and older workers	
Other groups/communities which address the programme objectives (please give details)	

SECTORS Does your project target any of the following Sectors? (Please Tick)

Tourism	
Entrepreneurship including ICT and business services	
The arts and sports	
Other sector(s) which address the programme objectives (Please give details)	

6. Focusing on those areas, groups and sectors identified overleaf please explain how your project will address the legacy of the conflict and/or take opportunities arising from peace.

Please refer to the YESIP Scoring Framework for additional guidance when completing this question



RECONCILIATION

Projects must demonstrate how they will “Pave the Way to Reconciliation”.

Reconciliation is defined in the PEACE II Programme as having 5 interwoven and related strands. Please indicate which of these strands is relevant to your project.

Please note to be eligible for funding you must contribute to Building Positive Relations and **two** other strands. Nothing in the criterion “building positive relationships” should be seen as excluding ‘single identity’ projects, where such projects can be seen to be contributing to building positive relationships.

Please tick all that apply to your proposed project

Building Positive relationships (Compulsory strand)	
Acknowledging and dealing with the past	
Developing a shared vision of an interdependent and fair society	
Cultural and attitudinal change	
Social and economic and political change	

7. Please demonstrate in relation to the actions ticked above how your project contributes to reconciliation.

See YESIP Scoring Framework for additional guidance when completing this question

SECTION 3 - HORIZONTAL PRINCIPLES

New Targeting Social Need (TSN)

The New TSN initiative comprises three elements:

1. Addressing the problems of unemployment and increasing employability;
2. Targeting efforts and resources on people and areas of greatest need; and
3. Promoting Social Inclusion to identify and tackle factors which cause social exclusion.

8. Describe how your project will target social need.

Balanced Intervention/Equal Opportunities

Promotion of equality of opportunity is a major requirement of European Funding Programmes. Preference will be given to those projects which can demonstrate a positive effect on the promotion of equality of the groups indicated under Section 75 of the Northern Ireland Act 1998.

9. Describe how your project will actively promote equality of opportunity.



10. Please describe any positive or negative environmental impacts your project will have. If there will be neither a positive nor a negative environmental impact, please state that this is the case and provide a brief explanation, to include a description of the principle focus of the project and its main activities.

SECTION 4 - PROJECT MANAGEMENT

11. Have you any experience in managing similar projects?

Even if previously funded through Measure 2.2 you should not assume any prior knowledge on the part of YESIP. All applications are scored and assessed on the basis of the information provided on the form.

Tell us about any projects your organisation has been involved in over the last three years. What was the project, who benefited from it, what level of funding was involved and who from? Did it employ staff? (if this project will), what is your experience of managing staff or volunteers? Also tell us about how you recruited your beneficiaries as well as how you supported and maintained their continued participation in your work?

If your group has no previous management experience, you can give details of management skills that exist within the group and how you would address the sub questions above. You should use this opportunity to detail any training your group has participated in or support structure you are part of or will use in managing this project.

12.a Indicate what internal financial management arrangements are in place to ensure the project runs within budget, including the following:

- i. What financial controls are in place within your organisation?
- ii. What is the financial management system used at present?
- iii. Who will be involved in financial management (including Management Committee Members, Governors or Trustees and what are their roles?)
- iv. What action will be taken if the budget is under-spent or over-spent?

Please refer to Appendix 1 of the Scoring Framework for additional guidance when completing this question

12.b How will you record, monitor and evaluate the non-financial aspects of the project? Tell us:

- i. Who will do the recording, what will be recorded, when and how?
- ii. Who will be involved in monitoring and reviewing the work of the project, how often will they meet and when?
- iii. Will an evaluation be undertaken 'in-house' or externally, what will be its key focus, who will be its primary audience and who will be primarily responsible for ensuring an evaluation is carried out?

Please refer YESIP Measuring Change document on the YESIP website for further information



12.c Indicate the potential risks attached to the successful delivery of the project and how you proposed to minimise them?

This should include details of policies and practice already in place to minimise the level of risk to the project and address specific problems if and when they might arise.

Economic and Social Sustainability

European funding under this programme is not intended to be for an indefinite period. It is essential that from the outset project promoters have a clear strategy for the project after the European funding is complete (an exit strategy).

13. Please tell us what you are planning to do when the funding applied for comes to an end.

SECTION 5 – PROJECT COSTS

14. Proposed/Estimated project start date:
Proposed/Estimated project completion date:
15. What is the total project cost? i.e. the total of sections 17 a-e?
16. If applicable, how much funding are you seeking from YESIP?
17. Please provide a breakdown of the total project cost (include VAT if appropriate).

In the attached Scoring Framework we have produced further information on developing a budget, it is strongly recommended that you refer to this and retain a copy of how you arrived at these figures.

17.a STAFF (this is not always a project worker, can be a range of staff)	Cost £
SUB-TOTAL £	

17.b BENEFICIARY	Cost £
SUB-TOTAL £	

17.c OTHER	Cost £
SUB-TOTAL £	



17.d Accompanying Infrastructure & Equipment	Cost £
TOTAL £	

17.e Explain why each item listed in question 17.d is necessary for the implementation of the project.

18. If applicable, please indicate the other sources of funding for the project, including any contributions in kind.

Source	Amount £
TOTAL £	

SECTION 6 - YESIP SPECIFIC QUESTIONS

ADDITIONALITY

19. Is any part of the project described in this application currently in receipt of financial assistance or qualifying for support from any other EU, Government or Statutory source?

YES		NO	If 'Yes', provide details in the box below If 'No', explain how you know this in the box below

20. In what way are the activities described in this application additional to your organisation's current work?



COMPLEMENTARITY

21. How does your project fit in with local initiatives and efforts to provide services for the target group or with wider strategies impacting on your proposed beneficiaries?

Tell us what other similar service(s)/provision exists in your area and/or field of work? (If none, please explain how you know this.) Tell us about the relationship your organisation has with the managers/providers of any other similar services in your area and/or field of work, as well as any role or contribution they will make in or to the operation of the proposed project? If other similar services exist in your area or field of work, why should the project proposed in this application form also be funded?

Also, tell us how your project fits in with wider national or government strategies.

22. If the project proposes to work with under 16 year olds, how will the work be complementary to but not duplicate the core curriculum?

SECTION 6 - EUROPEAN SOCIAL FUND (ESF) QUESTIONS

23. Start and End Dates

Please note the application process can take up to 16 weeks from the closing date. Also, applicants can apply for up to 24 months funding but projects must be completed by end of June 2008 at the latest. Some projects might be short-term and therefore not require a full 24 months to complete.

What is the proposed project start date

For YESIP, the start date can be the anticipated date of significant spend associated with the project, the date from which beneficiary activity and programmes begin, or the date from which a worker is appointed to post. In either case YESIP will agree this with successful applicants when issuing a letter of offer.

What is the proposed project completion date

24. Estimate the number of ESF beneficiaries that will take part in the project in each of the periods below.

A beneficiary should be assigned to only one of our four categories below.

Status on Entry	Up to December 2006		In Year Ending December 07		Up to June 2008		Total
	Male	Female	Male	Female	Male	Female	
Unemployed							
Employed							
Still at School							
School Leaver							
Total							

Normally individuals should only be counted once, i.e. in the year they first joined the project. The same person may be counted twice but only when it is anticipated they will complete one accredited course and remain with the project to undertake an equal or higher level accredited course, e.g. in that same calendar year.

25. Estimate how many people will obtain the following qualifications as a result of the project.

	Up to December 06		In Year Ending December 07		Up to June 08		Total
	Male	Female	Male	Female	Male	Female	
No Qualification							
Below NVQ 1							
NVQ 1 or equivalent							
NVQ 2 or equivalent							
NVQ 3 or equivalent							
NVQ 4 or equivalent							
NVQ 5 or equivalent							
Other							
Not Known							
Total							



26. How many people, if any, will be trained to deliver further training within or beyond the project?

	Up To December 06		In Year Ending December 07		Up to June 08		Total
	Male	Female	Male	Female	Male	Female	
Trainers trained							

27. Of the total number of beneficiaries identified in question 20 indicate the types of training, assistance and services they will receive and estimate the percentage of people who will benefit in each category

Training, Assistance and Services	Enter a YES or NO	% of people who will benefit
Work Advice Guidance		
Individual Needs Assessment		
Individual Action Plans		
Motivation and Orientation		
Pre-Vocational Training		
Key Skills Support		
Basic Vocational Training		
Intermediate Vocational Training		
Higher Vocational Training		
Job Search Assistance		
Help into Self Employment		
Work Experience/Trials		
Basic Skills Training		
IT Training		
Job Rotation (Moving People from Job to Job)		
Other (please identify)		

28. Indicate which type of support you will provide in an effort to reach out and retain those beneficiaries considered to be at greatest risk of social exclusion and marginalisation, and estimate the percentage of beneficiaries who will benefit.

Support Measure	Enter a YES or NO	% of people who will benefit
Childcare		
Training Allowance		
Subsistence		
Counselling / Guidance and Advice		
Dependent Care		
Travel Support / Provision		
Equipment / Protective Clothing		
Literacy / Numeracy		
Other, Please specify		

ESF Soft Outcomes

It is anticipated that all projects regardless of how they are delivered will produce a wide range of demonstrable and/or observable benefits in the form of what are often referred to in the Peace Programme as 'soft outcomes'. In Measure 2.2 such outcomes are considered crucial to the personal and social development of all young people - underpinning their development as citizens, preparing them for the world of work and taking their place in society. These might include; increased confidence; enhanced problem solving, co-operation or communication skills; increased understanding of difference and acceptance of diversity.

- 29. In the space below please describe the soft outcomes that will result from the work of the project and how you propose to identify and record them. You should indicate if these are anticipated for all or a percentage of beneficiaries**

Please refer YESIP 'Soft Outcomes' and 'Measuring Change' documents on the YESIP website for further information



ADDITIONAL INFORMATION

Please provide any additional information on your project including anything you wish to add to previous questions. (Please specify the relevant questions number)

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DECLARATION:

- (i) We certify that the information contained in this application is correct and confirm that this project will be carried out as described in the application.
- (ii) We acknowledge that this application will be subject to regular monitoring/auditing and undertake to keep adequate records for this purpose.
- (iii) We will inform the funding body responsible for supporting this project of any significant changes.
- (iv) We understand that providing wrong or misleading information is an offence and such information will be used against us in any subsequent criminal investigation.
- (v) We accept that the information contained in this application may be shared with other government agencies for the purposes of detecting and preventing fraud and potentially disclosed to third parties under The Freedom of Information Act 2000.

We enclose:

A copy of the organisation’s constitution / Articles and Memorandum of Association.	
A copy of the most recent Annual Accounts.	
Job description for any post or posts to be (part) funded	

Signatures

(1) PROJECT PROMOTER		(2) WITNESS	
Signed		Signed	
Name in CAPITALS		Name in CAPITALS	
Position in organisation		Position in organisation	
Date		Date	

Only applications completed on the YESIP Measure 2.2 specific application form and received before the closing date can be considered for funding.